

MARSHALL AREA PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting

Tuesday, June 24, 2025, 4:30 p.m.

Marshall Public Library

Dale McConchie Meeting Room

1. **Call to order:** 4:30 p.m. by Jeff Burress, President
2. **Pledge of Allegiance**
3. **Roll call** – Noted by Kelley Ray, Secretary
In Attendance: Jeff Burress, Cynthia Wright, Kelley Ray, Danielle Cline, Elaine Miller, Reuben Stence, Jamie Poorman (Librarian), Alyson Thompson (Library Director), Richard Bernardoni
Absent: Jeremy Anderson
4. **Public Comments:** None
5. **Treasurer's Report:** Reported by Elaine Miller (Treasurer)
 - a. General Fund Balance: \$1,003.71
 - b. Insurance Fund Balance: \$2,658.30
 - c. Annual Year-End Treasurer's Report was presented by Elaine Miller. She will have it published in the appropriate newspapers.
 - i. Richard Bernardoni will submit final report to the state by the year-end.
6. **Annual Appropriation Ordinance Review for FY 2026:** Presented by Richard Berardoni.
 - a. Richard Bernardoni handed out copies of the Levy Calculation Sheet. We were short again this year. It was suggested that we go up to \$250,000.00 for the General Fund (a total of 32.61%). Will keep the Insurance Fund the same. Richard will check on trying to recoup previous years' shortages. He will also get the Truth in Taxation publication to Alyson Thompson and Kelley Ray to put into the newspaper.
7. **Secretary's Report:** Danielle Cline made the motion to approve the minutes as presented. Cynthia Wright Cline seconded. All ayes.
8. **Correspondence:**
 - a. A thank you note and donation from the Clark County Democrats.
 - b. Phyllis Pence donated a copy of her book *Oscar* in appreciation of the library.
9. **Presentation of Bills:**
 - a. Meehling and Bernardoni, \$105.00 for Annual Year-End Finance Report. Motion made by Kelley Ray to pay this bill. Danielle Cline seconded. Roll call taken; all ayes.
 - b. Vote to allow Treasurer to pay all FY 2025/26 Insurance/Bond bills. Cynthia Wright made the motion to allow Treasurer to pay these bills. Elaine Miller seconded. Roll call taken; all ayes.
10. **Librarian's Report:** Reported by Jamie Poorman. Copy attached.
 - a. April: 12 new patrons. Meeting rooms are frequently being used. The Seed Library ran out of seeds. FaceBook views are at an all-time high. Flickr photos

are averaging about 20,000 views per month. The genealogical department had many visitors from Illinois.

- b. May: 21 new patrons. Underground railroad exhibit wrapped up this month. The genealogy department cataloguing is slowly progressing.

11. **Director's Report/Friends of the Library:** Alyson Thompson reported. Copy attached.

- a. Personnel: Lynetta and Dawson gave their notices. New clerks hired to take their places are Cheryl Martin and Stacey Adams.
- b. Dolly Parton Imagination Library will soon be available to all of Clark County age-appropriate children.

12. **Unfinished Business:**

- a. Update on Maintenance on Little Library Outposts: Alyson Thompson went around to each of the Little Library Outposts to see what needed to be done on each. All but one needs to be painted and new lettering applied. Kelley Ray volunteered to paint them and Alyson Thompson said she would help, too. Jeff Burress will replace any plexiglass and lettering.

13. **New Business:**

- a. Two Trustees appointed by President to audit Secretary records – Cynthia Wright and Elaine Miller.
- b. Two Trustees appointed by President to audit Treasurer records – Kelley Ray and Danielle Cline.

14. **Other:**

- a. Annual Library Tour will be on Wednesday, August 13. We will be going to the 12 Points VCPL in Terre Haute, IN. We will leave at 5:00 p.m. and have dinner (Dutch treat) at Piloni's Italian Restaurant after the visit. Sign-up sheet was passed around.

15. **Adjournment:** Kelley Ray made the motion to adjourn, and Danielle Cline seconded. All approved. Adjourned at 5:39 p.m.

Respectfully submitted by Kelley Ray